



24 Hour Bailiffs Ltd

P.O. Box 244, Faversham, ME13 8XP

Tel: 01227 750966 (Head Office)

Branch / Centre Name:

Head Office

AUTHORITY TO EFFECT FORFEITURE

We hereby authorise and empower you to peaceably re-enter and thereby affect forfeiture of the lease between:

Name of Tenant:

Premises situated and being at:

Type of Tenancy:

(Lease, Licence etc.)

Type of Premises:

(Shop, Office, Warehouse
etc.)

Hours of Operation:

Name of Landlord:

Date of lease:

Re-entry clause:

As Authorised By:

(Signature)

Name:

Address:

Telephone Number:

and to proceed therein to change locks, display necessary notices of determination as required, this shall be your sufficient warrant, authority and indemnification against all Actions at Law, as well as against all costs, charges or expenses which you may incur or be liable to pay by reason of your executing this instruction, and hereby undertake not to hold you accountable for any goods forcibly or clandestinely removed following the premises being made secure.

I Confirm My Agreement to the Indemnity Clause Above:

As Authorised By:
(Signature)

Please confirm the address where replacement keys are to be sent:

Any further instructions:

INVOICE INFORMATION

Name of Client:

For the attention of:

Address:

Your Reference:

Dated this day of

PLEASE RETURN THIS INSTRUCTION BY EMAIL TO: INFO@24HOURBAILIFFS.COM